

JOB VACANCY

WE'RE HIRING

Title: Management Support/Ensite Branch Manager (PIN 4064)
Environmental Engineer Team Lead **or**
Environmental/Natural Resources Specialist Supervisor
**Depending on qualifications listed below*

Location: Office of Pollution Control
Environmental Permits Division/Management Support/Ensite

Job Type: Full-time

Salary Range: Environmental Engineer Team Lead \$81,739.19-\$126,788.64 Annually
Environmental/Natural Resources Specialist Supervisor \$67,558.63-\$104,792.66 Annually

Job Closing 3/24/2025

***Qualifications:**

Environmental Engineer Team Lead: Typically requires a Bachelor's Degree, a valid certificate of registration as a Professional Engineer from the Mississippi State Board of Registration for Professional Engineers and Land Surveyors, and 6+ years of engineering experience.

Environmental/Natural Resources Specialist Supervisor: Typically requires a Bachelor's Degree and 6+ years of experience.

About the Position:

Develops and implements databases such as enSite that are critical to EPD staff to process permitting activities; processes permits issued; performs quality assurance checks on permitting data; provides reports developed from the enSite data; trains new employees on enSite/Temp system; coordinates with IT and other Divisions on the development of IT tools for EPD job functions; works to ensure EPD fulfills electronic reporting obligations; supervises administrative support staff and helps backup their duties; oversees and helps to maintain netDMR and Water ICIS databases and trains and supports staff; oversees Travel Liaison

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duties, Supply Room process, Grants, Contracts, and Budgeting responsibilities for EPD; utilizes MDEQ procurement credit card for EPD purchases; performs special duties as directed.

How to Apply:

A resume or application can be sent no later than 3/24/2025 to Anna Godfrey at P.O. Box 2261 Jackson, MS 39225, or by email to AGodfrey@mdeq.ms.gov.