



NetDMR TEST

Registration Guide

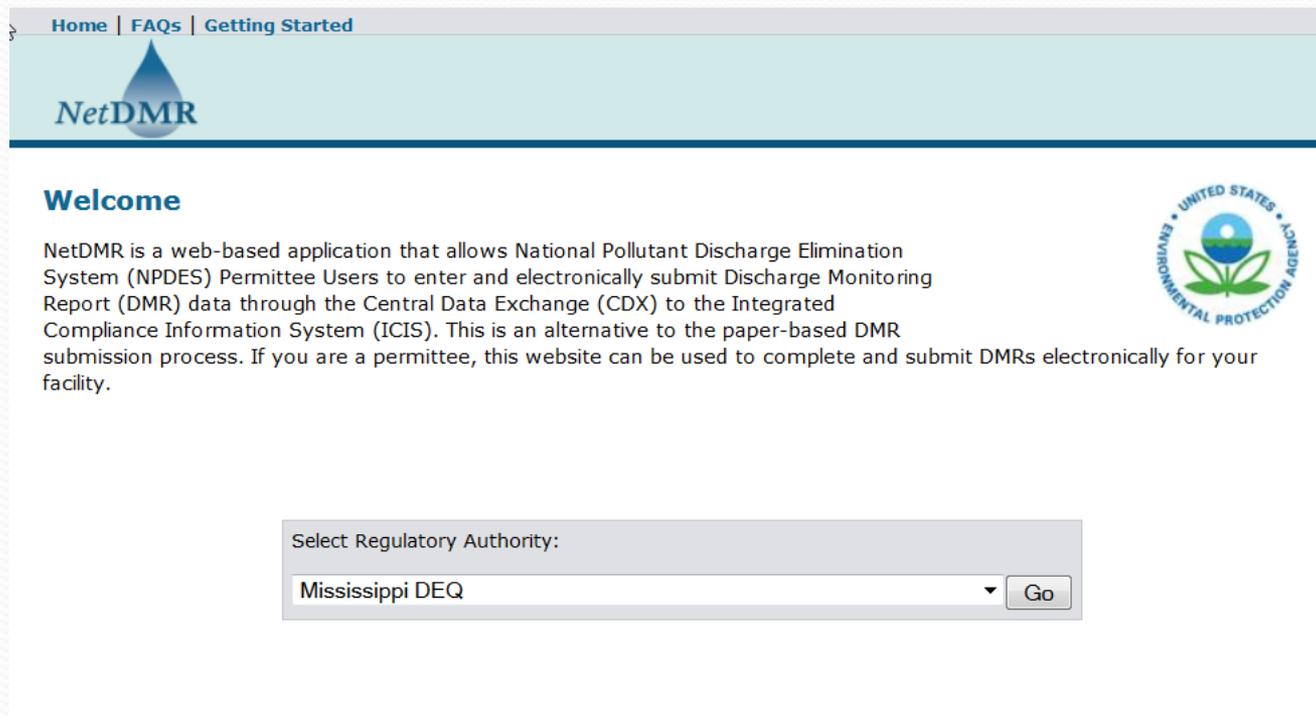
FOR THE VIDEO CLASS

USE ONLY THE LINK TO NETDMR TEST PROVIDED IN THIS DOCUMENT

**Follow these steps to create a Username and Password
In NetDMR TEST
Prior to
Completing the video training**

NetDMR Registration Process

- Step 1: Go to NetDMR TEST using the link below
- <https://netdmrtest.epacdx.net/>
- Select Mississippi DEQ from the dropdown menu



The screenshot shows the NetDMR website interface. At the top, there is a navigation bar with links for "Home", "FAQs", and "Getting Started". Below this is the NetDMR logo, which features a blue water drop icon. The main content area is titled "Welcome" and contains a paragraph of text explaining the application. To the right of the text is the logo of the United States Environmental Protection Agency (EPA). At the bottom of the page, there is a form with a dropdown menu labeled "Select Regulatory Authority:" and a "Go" button. The dropdown menu currently displays "Mississippi DEQ".

Home | FAQs | Getting Started

NetDMR

Welcome

NetDMR is a web-based application that allows National Pollutant Discharge Elimination System (NPDES) Permittee Users to enter and electronically submit Discharge Monitoring Report (DMR) data through the Central Data Exchange (CDX) to the Integrated Compliance Information System (ICIS). This is an alternative to the paper-based DMR submission process. If you are a permittee, this website can be used to complete and submit DMRs electronically for your facility.

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

Select Regulatory Authority:

Mississippi DEQ Go

NetDMR Registration Process

- **Create your account**
 - **Enter a work related email**
 - First Name and Last Name
 - Phone number
 - Organization
 - Type of user:
 - Choose Permittee if you work at the facility.
 - Choose Data Provider if you are a consultant, a lab contractor, etc.

The screenshot shows the NetDMR registration process. At the top, there are navigation links: [Login](#), [FAQs](#), [Getting Started](#), and [Contact the NetDMR Team](#). Below this is the NetDMR logo, which features a blue water drop icon above the text "NetDMR".

The main heading is "Create a NetDMR Account". Underneath, it says "General Account Information". A note reads: "Please provide the information requested below to create a NetDMR account. A '*' indicates a required entry."

The form fields are as follows:

- Email Address:* (text input)
- Enter Email Address Again:* (text input)
- User Name:*
 - Use my email address as my user name
 - Create my own user name
- First Name:* (text input)
- Last Name:* (text input)
- Telephone Number:* (###-###-####) (text input)
- Organization:* (text input)
- Type of User:* (dropdown menu with "Select One" selected)

NetDMR Registration Process

- Answer the Security Questions
 - **Important- Make sure you remember the answers you gave.**
 - **Answers are case sensitive.**

Selected Security Questions

Please provide responses for the security questions below. Select each question only one time. Note that answers are case-sensitive. Answer must be between 1 and 50 characters. Special characters other than - . ' may not be used.

Question 1*

Select One

Question 2*

Select One

Question 3*

Select One

Question 4*

Select One

Question 5*

Select One

NetDMR Registration Process

- Review the information entered. If everything is correct, click on **Verify** at the bottom of the page.
- You will receive a confirmation message on the next screen, click **Ok**.
- Almost immediately you will receive a verification email from NetDMR TEST.
- **If you don't receive the email within 10 minutes, check the SPAM folder of your email or contact the IT person at your facility for help locating it.**
- **If you still cannot locate the email, please give us a call. The email is system-generated, and you may have to use a different email address.**

NetDMR Registration Process

- Open the email and click ONCE on the link included in the email.
- Once you click on the link, it will take you back to NetDMR TEST.
- Answer the security question (case sensitive) and create a password.
Make sure you write down the password.
- Password must contain at least one number. Passwords are case sensitive.

NetDMR

Complete NetDMR Account Creation Process

Hello john.smith4369@gmail.com. To finish creating your NetDMR account, provide a response to the security question and create a password for your account. Password must be between 8 and 20 characters containing letters and at least one number. Special characters other than ! @ # \$ % ^ & * + = may not be used.

What is the name of the street where you grew up? (Answers are case sensitive)

Create Password: (Case sensitive, 8-20 characters, include letters and numbers)

Enter Password Again:

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On the day of your training

- Have your username AND password ready before you begin the video. You will need it to complete the hands on exercise.
- If you have any questions or need further assistance, please contact the NetDMR Help Desk at netdmrhelp@mdeq.ms.gov